

Navarro County Clerk

Sherry Dowd, County Clerk
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NOTICE OF FEES EFFECTIVE 1/1/2022:

revised 04/04/2022

NEW FEE STRUCTURE DOES NOT INCLUDE COPIES FOR ANY TYPE OF CASE

PROBATE FEES		
Consolidated Base Fee		
Clerk of the Court	LGC § 135.102(b)(3), 135.153	\$ 40.00
Records Management & Preservation Fund	LGC § 135.154, 135.102(b)(4)	\$ 15.00
County Jury Fee	LGC § 135.156, 135.102(b)(9)	\$ 10.00
Courthouse Security Fee	LGC § 135.102(7)	\$ 20.00
Law Library	LGC § 323.023(a)	\$ 35.00
Judicial Education & Support Fund	LGC § 135.159, 135.102(b)(12)	\$ 5.00
County Dispute Resolution Fee	LGC § 135.157, 135.102(b)(10)	\$ 15.00
Appellate Judicial Fee	GC § 22.229, LGC § 135.102(b)(12)	\$ 5.00
Court Initiated Guardianship Fee	LGC § 135.158, 135.160, 135.102(b)(11), 135.102(b)(13)	\$ 30.00
Court Facility Fee	LGC § 135.152, 135.102(b)(6)	\$ 20.00
Language Access Fee	LGC § 135.155, 135.102(b)(8)	\$ 3.00
Court Reporter Fee	LGC § 135.102(b)(5)	\$ 25.00
State Consolidated Fees	LGC § 133.151(a)(1)	\$ 137.00
TOTAL		\$ 360.00
Probate		
Probate Consolidated Base Fee		\$ 360.00
Issuance of Citation	LGC § 118.059(c)	\$ 8.00
Service by Posting	LGC § 118.059(c)	\$ 50.00
Judge Signature = Proposed Order	LGC 118.101(1)	\$ 2.00
TOTAL		\$ 420.00
Guardianship		
Probate Consolidated Base Fee		\$ 360.00
Issuance of Citation x2	LGC § 118.059(c)	\$ 16.00
Service of Citation by Personal Service	LGC § 181.131, LGC 118.052(3)(F)	\$ 85.00
Service of Citation by Posting	LGC § 118.059(c)	\$ 50.00
Judge Signature = Proposed Order	LGC 118.101(1)	\$ 2.00
TOTAL		\$ 513.00
Guardianship (Minor < 12)		
Probate consolidated Base Fee		\$ 360.00
Issuance of Citation	LGC § 118.059(c)	\$ 8.00
Service of Citation by Posting	LGC § 118.059(c)	\$ 50.00
Judge Signature = Proposed Order	LGC 118.101(1)	\$ 2.00
TOTAL		\$ 420.00
Heirship Determination if no Existing Probate. (New Case)		
Probate Consolidated Base Fees		\$ 360.00
Issuance of Citation	LGC § 118.059(c)	\$ 8.00
Issuance by Publication	LGC § 118.131	\$ 85.00
Judge Signature = Proposed Order	LGC § 118.101(1)	\$ 2.00
TOTAL		\$ 455.00
Heirship Determination Filed Within Existing Probate Case		
Issuance of Citations	LGC § 118.059(c)	\$ 8.00
Service by Publication	LGC § 181.131	\$ 85.00
Judge Signature = Proposed Order	LGC § 181.101(1)	\$ 2.00
TOTAL		\$ 95.00

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Temporary Guardianship		
Probate Consolidated Base Fees		\$ 360.00
Issuance of Citation x2	LGC § 118.059(c)	\$ 16.00
Service by Personal Service	LGC § 118.131	\$ 85.00
Service by Posting	LGC § 181.131	\$ 50.00
Judge Signature = Proposed Order	LGC § 181.101(1)	\$ 2.00
	TOTAL	\$ 513.00
Letters of Testamentary, Administration or Guardianship (each)		\$ 2.00
LGC 118.052(3)(D), LGC 118.062 (This <i>does not include</i> the cost of Order, if necessary to attach)		
Wills for Safekeeping		
Wills for Safekeeping	LGC § 118.052(3)(E), LGC 118.062	\$ 5.00
Small Estate Affidavit, Open Safety Deposit Box, Foreign Will, Application to Sell Minor's Interest Without Notice (No Posting Citation Required)		
Probate Consolidated Base Fee		\$ 360.00
Judge Signature = Proposed Order	LGC § 118.101(1)	\$ 2.00
	TOTAL	\$ 362.00
Muniment of Title		
Probate Consolidated Base Fee		\$ 360.00
Judge Signature = Proposed Order		\$ 2.00
	TOTAL	\$ 362.00
If Separate Application to Probate Will is Filed Into Open Safety Deposit Box Case.		
Judge Signature = Proposed Order		\$ 2.00
Issuance of Citation		\$ 8.00
Service of Citation by Posting		\$ 50.00
	TOTAL	\$ 60.00
Adverse Action Within Existing Case (Cross Action, Intrusion, Pleas of Privilege or Motion for New Trial)		
Subsequent Filing Base Fee		
Clerk of the Court	LGC § 135.102(b)(3), 135.153	\$ 40.00
Records Management & Preservation Fund	LGC § 135.154, 135.102(b)(4)	\$ 5.00
Court Initiated Guardianship Fee	LGC § 135.158, 135.160, 135.102(b)(11), 135.102(b)(13)	\$ 30.00
State Consolidated Fees	LGC § 133.151(a)(2)	\$ 45.00
	TOTAL	\$ 120.00
Additional Fee If Citation Is Required to Be Issued and Posted. (\$8.00 + \$50.00)		\$ 58.00
Additional Fee If Citation Is Required to Be Issued and Served. (\$8.00 + \$85.00)		\$ 93.00
Judge's Signature Any Order (Proposed Order)	LGC § 118.101(11)	\$ 2.00
Inventory, Appraisal and list of Claims (after 90th day after Qualification Date)		
Filing Fee	LGC § 118.052(2)(A)(i), LGC 118.056(d)	\$ 25.00
Judge Signature = Proposed Order	LGC § 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Final Account		
Filing Fee	LGC § 118.052(2)(A)(iv)	\$ 25.00
Judge Signature = Proposed Order	LGC § 118.101(11)	\$ 2.00
Issuance of Citation	LGC § 118.059(c)	\$ 8.00
Service of Citation by Posting	LGC § 181.131	\$ 50.00
	TOTAL	\$ 85.00
Annual Account		
Filing Fee	LGC § 118.052(2)(A)(iv)	\$ 25.00
Judge Signature = Proposed Order	LGC § 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Annual/Final Report of Guardianship of a Person		
Filing Fee	LGC § 118.052(2)(A)(vi)	\$ 10.00
Judge Signature = Proposed Order	LGC § 118.101(11)	\$ 2.00
	TOTAL	\$ 12.00

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Application for Sale of Personal Property		
Filing Fee	LGC § 118.052(2)(A)(v)	\$ 25.00
Judge's Signature = Proposed Order	LGC § 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Application for Sale of Real Property		
Filing Fee	LGC § 118.052(2)(A)(v)	\$ 25.00
Judge Signature = Proposed Order	LGC § 118.101(11)	\$ 2.00
Issuance of Citation	LGC § 118.059(e)	\$ 8.00
Service by Posting	LGC § 181.131	\$ 50.00
	TOTAL	\$ 85.00
Miscellaneous Filings (after Order Approving Inventory and Appraisal or after 120th day after initial filing of the action, whichever occurs first, IF MORE THAN 25 PAGES)		
Filing Fee	Local Government Code § 18.052(2)(B)(vii)	\$ 25.00
Claim (Paid by the Claimant at Time of Filing)		
Filing Fee	Local Government Code § 118.052(2)(B), LGC 118.058	\$ 10.00
Additional Fees		
Judge's Signature Any Order = Proposed Order	LGC § 118.101(11)	\$ 2.00
Copies (Plain copy per page or part of page)	LGC § 118.052(3)(C), LGC 118.0605	\$ 1.00
Clerk's Certification Per Document	LGC § 118.052(3)(B), LGC 118.060	\$ 5.00
Authentication (Clerk's and Judge's Signatures)	LGC § 118.052(3)(B), LGC 118.060, LGC 118.101	\$ 5.00
Jury Fee	LGC 135.102(b)(9), 135.156	\$ 10.00
Mental Health Case		
Base Fee (Same as Probate Consolidated Base Fee)		\$ 360.00
Judge Signature = Proposed Order	LGC § 118.101(1)	\$ 2.00
Defendant's Attorney (add \$50 for each addl hearing)	HSC § 571.017(a)	\$ 200.00
	TOTAL	\$ 562.00

CIVIL CONSOLIDATED BASE FEES -		
Clerk of the Court	LGC § 118.101(b)(3), 135.153	\$ 50.00
County Law Library	LGC § 118.101(b)(6)	\$ 35.00
Records Management & Preservation Fund	LGC § 118.101(b)(4), 135.154	\$ 30.00
Court Reporter Fee	LGC § 118.101(b)(5)	\$ 25.00
Courthouse Security Fee	LGC § 118.101(b)(7)	\$ 20.00
Court Facility Fee	LGC § 118.101(b)(2), 135.152	\$ 20.00
Jury Fund	LGC § 118.101(b)(9), 135.156	\$ 10.00
Appellate Judicial Fee	LGC § 118.101(b)(1)	\$ 5.00
County Dispute Resolution Fee	LGC § 118.101(b)(10), 135.157	\$ 15.00
Language Access Fund	LGC § 118.101(b)(8), 135.155	\$ 3.00
State Consolidated Fees	LGC § 118.101(a)(1),	\$ 137.00
	TOTAL	\$ 350.00
There is an <i>Additional</i> charge for issuances of Citations and Services		
Issuance of Citation	LGC § 118.059(c)	\$ 8.00
Personal service on <i>each</i> citation in Navarro County		\$ 85.00
Additional Fees		
Judge's Signature Any Order =Proposed Order	LGC § 118.101(11)	\$ 2.00
Copies (Plain copy per page or part of page)	LGC § 118.052(3)(C), LGC 118.0605	\$ 1.00
Clerk's Certification Per Document	LGC § 118.052(3)(B), LGC 118.060	\$ 5.00
Authentication (Clerk's and Judge's Signatures)	LGC § 118.052(3)(B), LGC 118.060, LGC 118.101	\$ 5.00
Jury Fee	LGC 135.102(b)(9), 135.156	\$ 10.00
Appeals from Lower Courts (ex. EVICTIONS)		
Civil Consolidated Base Fee		\$ 350.00
Cross Actions, Interventions, Pleas of Privilege or Motion for New Trial		
Clerk of the Court	LGC § 135.101(c)(1)	\$ 15.00
Records Management & Preservation Fund	LGC § 135.101(c)(2)	\$ 20.00
State Consolidated Fees	LGC § 133.151(a)(2)	\$ 45.00
	TOTAL	\$ 80.00
Occupational License/Hardship License		
Civil Consolidated Base Fee		\$ 350.00
This fee no longer includes Certified Copies of the Order. All Copies Will Be Made By The County Clerk's Office and charged \$1.00 per page and \$5.00 for each certificate.		
Non-disclosure Petition		
Civil Consolidated Base Fee		\$ 350.00
Non-disclosure Granted by Judge as a Result of a Criminal Disposition		
Non-disclosure Fee	GC § 411.072	\$ 28.00
Writs, Citation, Subpoenas, Garnishment		
Issue Each Writ	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Record Abstract for Judgment in Navarro County -Real Property Fees Apply		\$ 26.00 + 4.00
Execution	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Order of Sale	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Show Cause	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Alias Citation	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Subpoena	LGC § 118.052(1)(B)(ii), 118.059(c)	\$ 8.00
Sheriff Service for Writ's		\$ 150.00

OTHER FEES		
REAL PROPERTY RECORDING		\$26.00
	Each additional page or part of which there are visible marks of any kind	\$4.00
	Each ADDITIONAL name to be indexed in excess of five (5)	\$0.25
FEDERAL TAX LIEN/RELEASE OF LIEN		\$31.00
STATE TAX LIEN/RELEASE OF LIEN		\$16.00
PLATS/MAPS (Filing)		\$65.00
PLAT COPIES		\$5.00
Certified Copies (Additional)		\$5.00
	UCC-1 AND UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas, or fixtures. REGULAR FILING FEES APPLY	
ASSUMED NAME CERTIFICATES & ABANDONMENT		\$24.00
	Recording Fee (includes indexing of 1 name & Business Name & 1 plain copy)	
	EACH ADDITIONAL NAME INDEXED	\$0.50
	Plain copies	\$1.00
	Certification	\$5.00
MILITARY DISCHARGE (DD214)		NO FEE
	CERTIFIED COPIES	NO FEE
NOTICE OF FORECLOSURE: INCLUDING TRUSTEE/FORECLOSURE SALES POSTING PUBLIC NOTICES		\$3.00
		NO FEE
	Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located at the front steps of the courthouse	
REMOTE BIRTH CERTIFICATES		\$23.00
BIRTH CERTIFICATES		\$23.00
DEATH CERTIFICATES (Navarro County Only)		\$21.00
	Each additional copy (If ordered at the same time)	\$4.00
CATTLE BRAND APPLICATION		\$26.00
	Each Additional Brand Location (if done at the same time)	\$10.00
MARRIAGE LICENSE	(without certificate & 72 hours waiting period)	\$82.00
MARRIAGE LICENSE	(With certificate of 72 hours Waived)	\$22.00
INFORMAL MARRIAGE LICENSE		\$47.00
	Certified copy of Marriage License	\$21.00
	Duplicates	\$25.00
LIQUOR LICENSE (certification fee)		\$5.00
LIQUOR LICENSE (protest only)		\$25.00
RETURN CHECK CHARGE		\$30.00

