## NAVARRO COUNTY



PHONE (903) 654-3035 FAX (903) 872-7329

P.O. BOX 423 CORSICANA, TEXAS 75151-0423

3/18/2020

## NOTICE PUBLIC SERVICE ANNOUNCEMENT IN RE: COVID-19 (Corona Virus)

At this time, the following actions are necessary to help protect the public and aid in the prevention of the spread of COVID-19. In order to protect our staff so that we may continue to serve you, the Navarro County Clerk is taking precautionary measures to modify services and

availability to the public.

SHERRY DOWD

COUNTY CLERK

EFFECTIVE: MONDAY, MARCH 23, 2020, the Clerks' office will be closed to the public. In order to reduce nonessential traffic.

We request all customers to call or email for assistance. Each request will be decided on a case by case basis and immediate need. If you need a birth or death certificate do so by mail. You will go to our website <u>www.navarro.tx.us</u> page down to request for birth or death (it is in red) click and download forms. You will need to send a copy of your Drivers License and make sure your phone number is on your check. We will process daily as we receive them.

If you need to file in our Official Public Records you will need to mail the documents to the above P.O. The fee to file is \$26.00 for the 1<sup>st</sup> page & \$4.00 for each additional page. If you have any questions please call 903 654-3035.

For marriage license you will need to call and make an appointment. 903 654-3035.

We apologize for any inconveniences this may cause.

Sherry Dowd

sdowd@navarrocounty.org