



Osha Joles
Navarro County Planning & Development
911 Addressing Coordinator
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DEVELOPMENT PERMIT / 911 ADDRESS REQUEST

*****this application is for property NOT in the Richland Chambers Lake 5,000' Zoning area*****

FOR YOUR INFORMATION

An enhanced 911 (E911) Address serves as both the physical or site address for a property, and as a location identifier for emergency services.

INSTRUCTIONS

1. Please complete **ALL** portions of this application.
2. Attach your proof of ownership of the property by copy of the warranty deed or contract.
3. Provide survey or "draw a map" portion with driveway marked with an "X".
4. Include \$50.00 application fee. Cash (**EXACT CHANGE**) Check or Money Order Only. Make checks payable to "Navarro County". Submit application by mail to the address above. Processing generally takes 5-7 business days for the new address to be assigned.

NOTE

* We only provide addressing for the unincorporated areas of Navarro County. If you are located within one of the incorporated cities, you will have to contact that city for permitting/addressing.

* If the driveway will open onto a State roadway, you may need approval for the placement of the driveway from TxDot.

* If the property is only accessible thru someone else's property, you must include a copy of the granted easement with the survey showing the easement.

* Rural addresses are issued based on the location of the primary driveway. Please note that moving your driveway will result in a new address and you will need to contact this office to report the move and obtain a new address.

**** TO AVOID CRIMINAL PROSECUTION, ALL SEPTIC SYSTEMS MUST BE PERMITTED AND INSTALLED BY A LICENSED INSTALLER.**

If you are unable to finish the requested information for any reason, or if you have any questions, please do not hesitate to contact me.



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Application Information:

Name: _____ Phone # _____ Email: _____

Current Mailing Address: _____

City: _____ State: _____ Zip Code: _____

How do you wish to receive your new address notification? Standard USPS mail Pick up at office

New Address Information:

Type of Construction:

Residential -

New Construction _____
(sq ft of heated/cooled area)

Mobile Home (new/used) _____
(dimensions)

Description of Proposed Construction:

Commercial: Name/Type of Business

Farm & Ranch

Other _____
(describe)

Estimated Cost of Construction \$ _____

1. Road name used to access your structure: _____

2. Name and address of nearest neighbor: _____

3. Is there currently a structure on the property? Yes No

4. If the building site is in a planned subdivision please provide the following information:

Subdivision Name _____

Lot Number _____

5. Tax parcel information (*from Navarro Central Appraisal District - www.navarrocad.com*)

Tax Property ID Number _____

Acreage of Lot _____

NOTE: To avoid criminal prosecution, all septic systems must be permitted and installed by a licensed installer.

SIGNATURE: _____

DATE: _____

***** Submit this application with \$50.00 permitting fee (CHECK, MONEY ORDER OR CASH (exact change please) and proof of ownership of the property by copy of contract or warranty deed to address above.**

DRAW A MAP BELOW



PLEASE SHOW THE FOLLOWING INFORMATION:

- _____ location of your home (or proposed home) and new or existing driveway
- _____ the closest intersection to your driveway
- _____ location of the nearest neighbors and their house numbers