

NAVARRO COUNTY OFFICE OF PLANNING & DEVELOPMENT

Stanley Young - Director



Osha Joles – Addressing Manager
Scott Wiley – OSSF Inspector

www.co.navarro.tx.us

OSSF Permitting / Inspection Guidelines

**OSSF permits and design review hours are Monday –Friday 9am –12pm.
OSSF inspections will be conducted as scheduled Monday –Friday 1pm –4pm.**

No incomplete applications will be accepted or considered for permits.

All proper documentation must be presented at time of permit application.

Permits will only be issued to licensed OSSF installers or designated employees. No permits will be issued to Home / Property owners. No exceptions.

Requests for inspection will be made at least 24 hours in advance by phone or in person only. This does not guaranty a next day inspection. You will receive a time and date of the scheduled inspection that will be conducted within 2 business days of request.

Inspection sites will be dry without mud or standing water. If system cannot be safely covered immediately after passing inspection, do not schedule. Failure to do so may result in a re-inspection fee.

OSSF approval will be emailed to the licensed installer within 3 business days of completed inspection. It is the installer's responsibility to insure a valid email address is provided to Navarro County Planning and Development.

Feel free to call or email with any questions or concerns.

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