



Navarro County Planning & Development
Environmental Compliance Division
300 West 3rd Ave. Suite 16
Corsicana, Texas 75110
Phone No. (903) 875-3311

On-Site Sewage Facility Permitting Procedures

Single family residential fee:	\$210.00
Aerobic Units up to 500 gpd:	\$350.00 (required maintenance contract)
All other systems fee:	\$510.00

- 1) Obtain an application from the permitting office (address at top of page).
- 2) Have appropriate approved individual(s) perform mandatory soil identification procedure. Size and type of the OSSF shall be based on the soil/site conditions.

Class 4 soils are restricted to utilizing non-standard systems:
 - a) Approved Class 1 Aerobic Units (with *perpetual maintenance contract required).
 - b) Evapotranspiration.
 - c) Low Pressure Dosing.
 - d) Other **Texas Commission on Environmental Quality** approved OSSF.
 - e) Minimum lot size shall be ½ acre.
- 3) Have appropriate approved individual(s) prepare planning materials.
(A Registered Sanitarian or Professional Engineer is required for proprietary and non-standard systems.)
- 4) Submit completed application and technical information sheet (in property owner's name) with all pages intact. Include the appropriate fee and the following original documents: 1- planning materials; 2- site and soil evaluation; 3- Accurate directions to the site must also be included.
- 5) Plans and application will be reviewed within 10 working days of submission date.
- 6) Upon approval, an authorization to construct will be issued. Authorization to construct is valid for one year from date of issuance.
- 7) Begin construction of system. Do not cover system until approved. When system is installed and ready for inspection, contact the Permitting Department and arrange for an inspection at least 5 working days in advance. The inspection will be conducted as arranged.
- 8) Upon approval, the system may be covered and a notice of approval will be issued to the property owner.
- 9) Surface irrigation systems require a certified copy of an affidavit which has been duly recorded at the County Clerks office and filed in reference to the real property deed attesting to the existence of the system on the property. Aerobic systems require a *perpetual maintenance contract between the owner and an approved maintenance company and shall be renewed annually after the initial two-year agreement.

NOTE: A fee of one half the permit amount will be charged to the installer for each required re-inspection due to improper or incomplete installation. Fees must be paid before a permit to operate will be issued.