

**SCHEDULE OF FEES – NAVARRO COUNTY CLERK
EFFECTIVE 1/1/2011**

Official Public Records \$16.00 – 1st Page
(House Bill 950) \$ 4.00 – 2nd Page *
 After first 5 signatures, an additional .25 cents per signature is charged on document filing.

Cattle Brands \$15.00 per location (\$10.00 if more than one at same time)

The filing fee for the list below are as listed:

Abstract of Judgment	\$15.00
State Tax Liens & Rel	\$11.00
Federal Tax Liens & Rel	\$15.00
Warehouseman Bonds	\$15.00
Will for Safekeeping	\$15.00
Terminations of UCC	\$15.00

Filing Fee for all Plats \$55.00

Birth Certificates \$23.00 *(TAC Title 25 Chapter 181)*

Death Certificates \$21.00 First Copy *(TAC Title 25 Chapter 181)*
 \$4.00 Each Copy thereafter if ordered at the same time.

Emergency Intervention proceeds for funeral and burial expenses (**probate code section 113**) \$79.00

Issuance of Marriage License \$72.00 (**Effective 9/1/2008 – HB 2685**)

Issuance of Marriage License w/cert \$12.00 (**Effective 9/1/2008 – HB 2685**)

Declaration of Informal Marriage \$37.00

Certified Copy Marriage License \$8.00

Duplicates \$12.00

LIQUOR CERTIFICATION \$25.00

SEARCH FEES

Criminal Searches are \$5.00 per ten years*. Federal and State Tax Lien searches are \$10.00. *(NOTE: Requests for all searches must be done in writing with all pertinent information included to result in accuracy for performing the search.)*

Surety Sign off Bond Criminal Cases \$58.00 (**when defendant isn't in jail; no charge if defendant in jail**)

Occupational License \$183.00 (**Effective 1/1/2008 – SB 600 & 1/1/10 HB 3637**)

Petition for Non-Disclosure \$211.00

Fees for Copies of Documents in criminal file including Judgment and Sentence \$1.00 per page plus \$5.00 for certification*.

***THE ONLY PEOPLE THAT ARE NOT CHARGED FOR COPIES IN CRIMINAL CASES ARE DISTRICT ATTORNEY'S AND THE DEFENDANT'S ATTORNEY OF RECORD.**

APPEALS FROM LOWER COURTS \$183.00 (**Effective 1/1/2008 – SB 600**)

GUARDIANSHIPS & PROBATE* (*House Bill 11*)

Application for Guardianship \$290.00 if ward is over 12 years or older includes service of citation
(Eff 6/1/2011 Sec. 633 Probate Code)

Application for Guardianship \$211.00 (**Effective 1/1/08 - SB 600 & HB 1295 & Eff 1/1/10 HB 3637**)

Annual Account Guardianship \$ 27.00

Annual Report for Guardianship \$ 12.00

Small Estates \$163.00 (**Effective 1/1/08 - SB 600 & HB 1295 & Eff 1/1/10 HB 3637**)

Application to Determine Heirship \$163.00 (**Effective 1/1/08 - SB 600 & HB 1295 & Eff 1/1/10 HB 3637**)
 (if citation is requested) \$242.00

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EFFECTIVE 1/1/2010**

***Personal Service or Certified Mail**

Service for Probate (In county) \$75.00 for sheriff plus clerk receives \$4 for preparation of citation=\$79.00

Subpoenas (Probate) \$75 Sheriff & \$4 clerk = \$79.00

If personal service is out of county, contact sheriff's office where citation is to be served for their fees. Attorney is responsible for checking on out of county fees.

Assumed Name Filings (DBA)	\$ 12.50 plus \$.50 per owner name plus \$1.00 for a filed marked copy
*Application to Probate	
Will w/Letters of Testamentary	\$211.00 (Effective 1/1/08 SB 600 & HB 1295 & HB 3637)
*+Application to Probate will as Muniment of Title	\$211.00 (Effective 1/1/08 SB 600 & HB 1295 & HB 3637)
+Application to probate as Muniment of Title entitles you to two certified copies of will and order at time of hearing. All additional copies are \$1.00 per page plus \$5.00 certification fee.	
Letters of Administration	\$211.00 (Effective 1/1/08 SB 600 & HB 1295 & HB 3637)
Letters of Testamentary	\$2.00 each
Letters of Guardianship	\$2.00 each

On order to Transfer Probate or Guardianships to District Court, a charge of \$1.00 per page Plus \$5.00 per Certified Order.

Filing Fee Inventory & Appraisalment	\$27.00 (\$25.00 clerk & \$2.00 order) if filed more than 90 days after personal representative has qualified to serve SB 819)
File claims in existing probate cases	\$2.00
Final Account	\$67.00
Contest/Adverse Action (probate)	\$60.00
Application to sell real property	\$67.00
Notice of Foreclosure	\$2.00
Posting by Mail	\$3.00

Copy of Plat \$5.00 plus \$5.00 for certification if needed.

Certified Copy of DD 214 (Service Records) are FREE. (Closed to public, photo identification required)

Plain copies of all Navarro County Clerk Records are \$1.00 per page. An additional \$5.00 is required for the Clerk's Certification.

**If the Applications and Will pages filed for Probate total more than 25 pages, an additional \$25.00 will be added to the probate total filing fee. (\$211.00 + \$25.00 = \$236.00)(House Bill 1404 & HB 3637)

SECTION 118.011 LOCAL GOVERNMENT CODE STATES "THE CLERK SHALL CHARGE REASONABLE FEES FOR PERFORMING OTHER DUTIES PRESCRIBED OR AUTHORIZED BY STATUE FOR WHICH A FEE IS NOT PRESCRIBED BY THIS SUBCHAPTER."